

*Law (Alumni Assoc),
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RULES & REGULATIONS OF THE SOCIETY

1. **Name of the Society** : Name of the society shall be

"Deen Dayal Upadhyaya College Alumni Association"

2. Definition

2.1 "The Association" or "Association" means the Deen Dayal Upadhyaya College Alumni Association.

2.2 The Institute means Deen Dayal Upadhyaya College, University of Delhi.

2.3 The "General Body" means the General Body of the Association.

2.4 The "Executive Committee" or "Governing Body" means the Executive Committee of the Association.

2.5 Alumnus means an ex-student of the Institute, who has obtained a degree/diploma from the Deen Dayal Upadhyaya College, University of Delhi.

2.6 "Members" mean members of a Society set up by the General Body.

2.7 The financial year of the Association shall be reckoned every year from 1st April to 31st March of the following year.

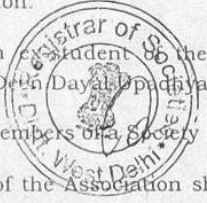
2.8 The Convener of the Alumni Committee shall be a permanent faculty member of the College appointed by the Patron.

3. Patron

3.1 The Principal of the Institute shall be ex-officio Patron of the Alumni Association.

4. Membership

4.1 Every subscriber to the Memorandum of the Society, every member of the Executive Committee and every person who attained the age of majority and believes in the aims and objects of this society and abides by term and conditions of the society without discrimination of the religion, caste, creed or



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colors and whom the Executive Committee may admit as member shall be members of the society.

4.2 Any student who successfully obtains any degree/diploma from the Institute automatically becomes a Life member of the Association from the date of issue of the Result Notification granting the said degree/diploma on payment of the appropriate membership fees as described in Clause 4(3). Further any student at the time of graduating from the institute can become ordinary member for one year only after payment of the appropriate fees as described in clause 4(3).

4.3 The membership fee in respect of all the members defined in Clause 4(2) would be decided by mutual discussions between the Institute and the Association from time to time. The mode of collection of the membership fees would be decided from time to time by mutual discussions between the Institute and the Association.

5. Subscription:

- 5.1 Life members – Rs. 1000, Life membership – payable in one installment.
- 5.2 Ordinary members – Rs. 100/ P. A.
- 5.3 Offshore members – USD100 Life membership – payable in one installment.

6. Refusal:

The Executive Committee/Governing Body of the society may refuse any person the membership provided the Executive Committee/Governing Body records the reasons for such refusal.

7. Termination:

The Governing body/Executive Committee of the society may terminate any member from the society on the below mentioned grounds if in the view of the other members expressed by a resolution of the majority of the total member of the members:-



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- (1)
- (i) On his/her death. Disqualification, insolvency or liquidation
 - (ii) He is of unsound mind
 - (iii) If the member fails to pay subscription for three successive years from the due date of paying subscription
 - (iv) If the member of the society works against the aims and objects of the society
 - (v) If the membership of the society tender his/her resignation to the society.

8. Appeals:

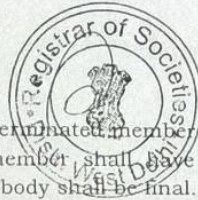
Every such expelled member shall have right to appeal to the general body of the society which may or may not be accepted. All the appeals shall be preferred to the general body of the society; the decision of the general body shall be final. The reason of rejection shall be communicated to the concerned member.

9. Re-Admission:

In case an expelled / terminated member is Re-admitted by the general body the same person / member shall have to pay all dues upto date. The decision of the general body shall be final.

10. Rights & Privilege:

Every member shall have right to participate the Membership general body meeting. Besides this, he/she shall have also right to vote in the meeting of the society. All members are entitled to receive all announcements etc. connected with the activities of the Association, the Alumni Newsletter, Annual Magazine and also participate in all social functions and other activities of the Association.



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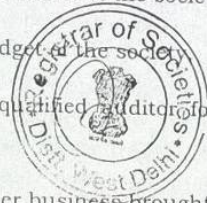
11. Quorum & Notice of the meetings:-

11.1 General Body:

11.1.1 There shall be a general body of the society consisting of all the members. The meeting of the general body shall be held once every year with 2/3rd quorum. No quorum shall be required in the adjourned meeting. An emergent meeting of the general body may also be summoned on the written request of 3/4th members, with 15 days prior notice for such meetings. The notice period of the general meeting of the general body shall be 15 days. Any Meeting of general body other than general meeting shall be special meeting.

11.1.2. The following business shall be transacted in these meetings:-

- (i) To prepare annual programs and policies.
- (ii) To discuss and to decide all such matters and issues which are directly or indirectly related to the affairs of the society.
- (iii) To pass annual budget of the society.
- (iv) To appoint in a qualified auditor for conducting annual audit of the society.
- (v) To consider any other business brought forwards by the governing body.
- (vi) To consider books of accounts of the society.



11.1.3 The opinion of the General body of the Association shall be supreme in taking any decision regarding amendment to the MEMORANDUM OF ASSOCIATION and BY-LAWS, if any.

11.1.4 The Secretary shall, upon being requested in writing by the Executive Committee or 3/4 Members of the Association, call an extraordinary meeting of the General Body hereinafter referred as "Special Meeting" for which at least 15 days notice along with agenda shall be circulated to all the members. The business of Special Meeting shall be confined to the specific matter(s) for which it has been called and no other matters shall become admissible for the discussion.

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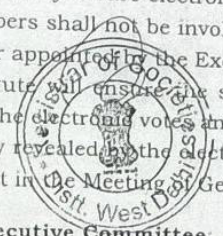
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11.1.5 The venue for holding Special Meeting of the General Body shall be decided by the Executive Committee. The mode of convening Special Meeting of the General Body would be so as to allow members present in the meeting to express their views clearly.

11.1.6 For the consideration and voting in the forthcoming Annual General Meeting (AGM) or a Special Meeting of the General Body, any member of the General Body may propose a motion either by post or electronic mail. All such motions shall require seconding by at least 10 other members. For being considered in the forthcoming General Body Meeting they shall be required to be proposed 30 days in advance.

11.1.7 The Executive Committee shall be empowered to propose motions at any time of the year for the consideration and voting by the General Body.

11.1.8 In addition to the members physically present in the Meeting of General Body, voting may also be done by secure electronic media and/or postal voting. Executive Committee members shall not be involved in the counting/tallying of the votes; an election officer appointed by the Executive Committee from among the employees of the Institute will ensure the secrecy and correctness of the vote and tally. The tally of the electronic votes and postal votes may be taken in advance but will be publicly revealed by the election officer just after taking the vote of the members present in the Meeting of General Body.



11.2 Governing Body/Executive Committee:

11.2.1 There shall be a governing body of the society to look after and to manage the day to day affairs of the society. It shall consist of minimum 7 and maximum 21 members including the office bearers. The meetings of the governing body shall be held every 3 months with 2/3rd quorum. No quorum shall be required in the adjourned meeting. An emergent meeting of the governing body may also be summoned on the written request of 3/4th members by 15 days notice of the meeting. The notice period of the governing body shall be 15 days.

11.2.2 The following business shall be transacted in these meetings:-

- a) To take necessary steps for the implementation of all the programmes and policies drawn by the general body.

John N. V. K. Ram

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Chief Executive Officer

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For Registrar

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b) To approve the necessary expenditure to meet the day to day requirements of the society.

c) To take decisions on application for membership

d) To co-opt members and/or constitute sub-committees from time to time for an execution of specific assignments or executing its responsibility more efficiently, as required.

e) To arrange finance if required from other bank(s), institutions or individual on reasonable terms and conditions and the governing body as a whole is liable for its return.

f) To appoint, terminate and fix duties of any staff.

g) To receive, to have custody of and to expand the funds of the society and manage the properties of the society.

h) To sue and defend all legal proceedings on behalf of the society.

i) To take all such other legal steps which may appear beneficial for the smooth and better management of society.

j) To appoint from amongst the members of the General Body or from amongst its own members, Editor and other staff for the printing and publication of Brochures, Newsletters, Annual Magazine of the Association.

k) The following is the present structure / strength of the governing body:-

- | | | | |
|----|-------------------|---|-----|
| 1. | President | : | One |
| 2. | Vice President | : | One |
| 3. | General Secretary | : | One |
| 4. | Joint Secretary | : | One |
| 5. | Treasurer | : | One |
| 6. | Executive Members | : | Two |

Ex-Officio and Nominated Members

1. Immediate Past-President
2. Immediate Past-Secretary
3. Immediate Past Treasurer
4. One Nominee of the Patron

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The immediate past president, immediate past secretary, and immediate past treasurer shall be ex-officio member of the Executive Committee/Governing Body.

Patron shall have the power to recall his/her nominee at any time and nominate another person.

11.2.3 Any casual vacancy amongst the members of the Executive Committee arising from death, resignation, removal or otherwise, may be filled by co-option by the Executive committee or appointment of another member by the committee and the member so co-opted or appointed shall hold office for the balance term of the member being replaced. Such co-opted/appointed member shall be treated on par and have all the rights as enjoyed by the elected members. If a vacancy arises in the office of the President/Secretary/Treasurer, the Executive Committee shall elect a new President/Secretary/Treasurer from amongst its own members who will hold office for the balance term of executive office.

11.2.4 The Executive Committee shall manage the affairs of the Association by majority vote in the Committee Meeting provided that in case of equality of votes, the President shall have the casting vote.

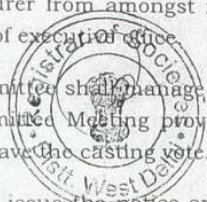
11.2.5 The Secretary shall issue the notice and the agenda of the meeting at least two weeks before the date fixed for the meeting. However, in case of urgent business, the meeting may be called at shorter notice.

11.2.6 3 members of the Committee can respectively requisition a meeting of the Committee by sending the request to the President or the Secretary.

11.2.7 The Executive Committee shall be Executive Authority of the Association. It shall be responsible for all the finances and funds of the Association and shall give effect to the plans and programs of the Association and shall have the authority to carry them out.

11.2.8 The property, movable, and immovable, belonging to the Association, shall be vested with the Executive Committee.

11.2.9 On or before the Fourteenth Day succeeding the day on which the Annual General Meeting of the General Body is held, a list shall be filled with



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